|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **Your Company Information** | | | | | | | | | | | |
|  | Company name/reg no: | | | |  | | | | | | | |
|  | Contact name: | | | |  | | | Contact position: | | |  | |
|  | Company Address: | | | |  | | | | | | | |
|  | Email address: | | | |  | | | | | | | |
|  | Tel No: | | | |  | | | | | | | |
|  | Description of trade: | | | |  | | | | | | | |
|  |  | | | | | | | | | | | |
| **2** | **Turnover** | | | | | | | | | | | |
|  | Financial year to date: MM/YY | | | | £m | | | Forecast year end: MM/YY | | | | £m |
|  | Last financial year: MM/YY | | | | £m | | | Prev. financial year: MM/YY | | | | £m |
|  |  | | | | | | | | | | | |
| **3** | **Major Clients** (by value of outstanding credit) | | | | | | | | | | | |
|  |  | Name | | | Location | | Company registration no. | | | Credit limit required | | |
|  | 1 |  | | |  | |  | | |  | | |
|  | 2 |  | | |  | |  | | |  | | |
|  | 3 |  | | |  | |  | | |  | | |
|  | 4 |  | | |  | |  | | |  | | |
|  | 5 |  | | |  | |  | | |  | | |
|  | 6 |  | | |  | |  | | |  | | |
|  | 7 |  | | |  | |  | | |  | | |
|  | 8 |  | | |  | |  | | |  | | |
|  | 9 |  | | |  | |  | | |  | | |
|  | Approx number of live clients requiring credit limits above £5,000: [ ] | | | | | | | | | | | |
|  | Normal credit terms offered [ ] days from end of month/date of invoice (please delete as appropriate) | | | | | | | | | | | |
|  |  | | | | | | | | | | | |
| **4** | **Bad Debt Losses** (past 3 years approx) | | | | | | | | | | | |
|  |  | | This financial year: MM/YY | | | Last financial year: MM/YY | | | Prev. financial year: MM/YY | | | |
|  | Total losses | | £ | | | £ | | | £ | | | |
|  | Number of losses | |  | | |  | | |  | | | |
|  | Largest individual debt | | £ | | | £ | | | £ | | | |
|  | Debtor name/reg no. | |  | | |  | | |  | | | |
|  |  | |  | | |  | | |  | | | |
|  |  | | | | | | | | | | | |
| **5** | **Invoice Factoring/Financing** (if applicable) | | | | | | | | | | | |
|  | Invoice Factoring Company | | |  | | | | | | | | |
|  | Company Address | | |  | | | | | | | | |