|  |  |
| --- | --- |
| **1** | **Your Company Information** |
|  | Company name/reg no: |  |
|  | Contact name: |  | Contact position: |  |
|  | Company Address: |  |
|  | Email address: |  |
|  | Tel No:  |  |
|  | Description of trade: |  |
|  |  |
| **2** | **Turnover** |
|  | Financial year to date: MM/YY | £m | Forecast year end: MM/YY | £m |
|  | Last financial year: MM/YY | £m | Prev. financial year: MM/YY | £m |
|  |  |
| **3** | **Major Clients** (by value of outstanding credit) |
|  |  | Name | Location | Company registration no. | Credit limit required |
|  | 1 |  |  |  |  |
|  | 2 |  |  |  |  |
|  | 3 |  |  |  |  |
|  | 4 |  |  |  |  |
|  | 5 |  |  |  |  |
|  | 6 |  |  |  |  |
|  | 7 |  |  |  |  |
|  | 8 |  |  |  |  |
|  | 9 |  |  |  |  |
|  | Approx number of live clients requiring credit limits above £5,000: [ ] |
|  | Normal credit terms offered [ ] days from end of month/date of invoice (please delete as appropriate) |
|  |  |
| **4** | **Bad Debt Losses** (past 3 years approx) |
|  |  | This financial year: MM/YY | Last financial year: MM/YY | Prev. financial year: MM/YY |
|  | Total losses | £ | £ | £ |
|  | Number of losses |  |  |  |
|  | Largest individual debt | £ | £ | £ |
|  | Debtor name/reg no. |  |  |  |
|  |  |  |  |  |
|  |  |
| **5** | **Invoice Factoring/Financing** (if applicable) |
|  | Invoice Factoring Company |  |
|  | Company Address |  |